



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

16 November 2021

DIVISION MEMORANDUM
 DM No. 879, s. 2021

**COORDINATION MEETING OF THE TECHNICAL WORKING
 GROUP FOR SCHOOL SITE TITLING AND OWNERSHIP**

To: OIC –Assistant Schools Division Superintendents
 SGOD Chief, SGOD Education Program Supervisor
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. Pursuant to Division Memorandum No. 830, s. 2021, this Office created the Division School Titling Committee and Technical Working Group to facilitate the processing of the transfer of school site ownership in favor of the public schools under the Department of Education.
2. In line with this school titling initiative, this Office will conduct a Virtual Coordination Meeting on **November 18, 2021, 1:00 PM**, via Google Meet link: <https://meet.google.com/jcv-papc-bre>.
3. The meeting shall be attended by the following members of the Division School Titling Committee and Technical Working Group for school site titling and ownership

Division School Titling Committee	
Chairperson	Raul R. Agaran – Education Program Supervisor, SGOD
Vice-Chairperson	Atty. Rexcia Baldeo – Legal Officer/ Attorney III
Secretariat	Carleen Aguila – Legal Assistant I
Technical Working Group	
TWG Team Leader	Allan Data - Canda NHS, Sariaya, Quezon Felix Alegre – SDO Quezon
TWG Vice Team Leader	Sarah Mendoza - Paaralang Elementarya ng MAKA, Lucban, Quezon
TWG Team Members	Ramil Gonda - Punta Elementary School, San Narciso, Quezon
	Elpidio Javier - Sto. Domingo NHS, Calauag, Quezon
	Janet Suaverdez -Polillo NHS, Polillo, Quezon
	Luningning Mendoza - Talipan NHS, Pagbilao, Quezon

DEPEDQUEZON-TM-SDS-04-009-003



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Date/Time: **NOV 18 2021**
 By: crashed 9:47 AM
 Ref no. DM 879, s. 2021



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	Lorena Avellaneda, Angelo Elementary School, General Nakar, Quezon
TWG Members	Meriam Dirain - Villarica Elementary School, General Luna, Quezon Elmer Lozada – Lucban, Quezon Caridad Grimaldo – Mulanay District Anabelle Razona – San Miguel Dao ES, Lopez, Quezon Mildred S. Villamor – Balaybalay Elementary School, Mauban North, Quezon

4. The agenda for the virtual coordination meeting are the following:
- Presentation of the flowchart for the Process of School Titling
 - Open Forum on the School Titling Concerns
 - Other Matters

5. Immediate and widest dissemination of this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

sgodcda11/16/2021

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